

Greenlee County is currently accepting applications for a full time Certified Nursing Assistant in the Health Department. \$12.38 hourly, non-exempt. Minimum requirements: 1) High School diploma or equivalent; 2) 75 hours of a combination of classroom and supervised practical training in providing physician ordered intermittent health maintenance and support care to clients; 3) Current employment application on file at the Greenlee County Board of Supervisors Office, P O Box 908, 253 5th Street, Clifton, Arizona 85533, 928-865-2072, www.co.greenlee.az.us. Deadline for filing: Open until filled. It is the responsibility of the applicant to ensure their application is current.

GREENLEE COUNTY

CLASS CODE:

CERTIFIED NURSING ASSISTANT

NATURE OF WORK

Under the technical supervision of a Registered Nurse provides support care with activities of daily living in the client's residence. Performs related duties as required.

TYPICAL DUTIES

Provides personal care: bathing, shampooing, shaving, and toilet assistance; toe and fingernail care, skin and foot care; prepares food and feeds client; assists with routine ambulation; range of motion activities; simple exercise; special appliances and/or prosthetic devices; transfer to and from wheelchair to bed. Assists clients physically to perform activities of daily living. Maintains a clean, safe and healthy environment by vacuuming, dusting, cleaning bathrooms, and kitchens.

QUALIFICATIONS

Education, Training and Experience: Any combination of education, training and experience equivalent to graduation from high school and must have seventy-five hours of a combination of classroom and supervised practical training.

Desirable Knowledge, Abilities and Skills: Knowledge of cleanliness, food preparation, basic cleaning methods. Ability to make assessments; identify observable problem areas; keep records and charts; make simple reports orally and in writing; follow oral and written instructions; work in a "Team" relationship; accept and utilize supervision. Skill in establishing client relationship.

SPECIAL QUALIFICATIONS

Must take part in a formalized program of training and be currently registered by the Arizona State Board of Nursing as a Home Health Aide. (Nurse Aide). Valid Arizona drivers license. Current CPR certificate. Home Accident Prevention and First Aid Certificates. Provide own transportation. Bilingual capability desirable.

10/99